

## **FORWARD PLAN OF DECISIONS**

This is formal notice of Decisions due to be taken by the Council and its committees and of those parts of those reports identified in this Forward Plan will be held in private because the agenda and reports for the meeting will contain confidential or exempt information as defined in the Local Government Act 1972.

This forward plan does not cover the determination of planning applications or licensing applications or appeals.

### Contact Information:

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Matlock  
Derbyshire  
DE4 3NN

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## **What is the Forward Plan?**

The Forward Plan contains all decisions the Council expects to take over the next three months at meetings of the Council or policy committees. It will be refreshed monthly and will give at least 28 days' notice of decisions and, if applicable, the intention to discuss an item in private. This gives you the opportunity to submit relevant documents to the decision maker concerning any individual decisions and draws to your attention any relevant constitution process.

## **What does the Forward Plan tell me?**

The plan gives information about:

- what decisions are to be made in the next three months
- the matter in respect of which the decision is to be made
- which committee will make the decisions
- when those decisions are likely to be made
- who you can contact for further information

## **Who takes Decisions?**

Under the Authority's Constitution, decisions in respect of new strategies or policies are taken by the Council, along with significant amendments proposed to existing strategies and policies. The implementation of policies and strategies and associated decisions are matters for the Council's policy committees. You can find details of when meetings are scheduled to take place through the Calendar of Meetings on the Council's [website](#).

Decision Title	What is the decision?	Progress Status	Contact for further information
<b>Community &amp; Environment Committee – 08 February 2024</b>			
Ashbourne Air Quality Action Plan	Updating reports likely to be required at every or every other meeting starting from February 2024	On Track for Consideration	Tim Braund, Director of Regulatory Services 01629 761118 or <a href="mailto:Tim.braund@derbyshiredales.gov.uk">Tim.braund@derbyshiredales.gov.uk</a> From April 2024: Steve Capes, Director of Regeneration and Policy 01629 761371 or <a href="mailto:steve.capes@derbyshiredales.gov.uk">steve.capes@derbyshiredales.gov.uk</a>
Derbyshire Dales Corporate Plan: Working Groups	To update Members on progress made by the four Derbyshire Dales Corporate Plan Working Groups, established by Council on 14 December 2023, which are under the remit of this committee.	On Track for Consideration	Steve Capes, Director of Regeneration and Policy 01629 761371 or <a href="mailto:steve.capes@derbyshiredales.gov.uk">steve.capes@derbyshiredales.gov.uk</a>
<b>Governance &amp; Resources Committee – 15 February 2024</b>			
Audit Completion Report for 2022/23 Accounts	To report the key findings arising from the external auditor's work in relation to the Authority's 2022/23 financial statements	On Track for Consideration	Karen Henriksen, Director of Resources 01629 761284 or <a href="mailto:karen.henriksen@derbyshiredales.gov.uk">karen.henriksen@derbyshiredales.gov.uk</a>
Letter of Representation for 2022/23 Accounts	To seek Members' endorsement for the draft Letter of Representation as part of their responsibility for approving the financial statements	On Track for Consideration	Karen Henriksen, Director of Resources 01629 761284 or <a href="mailto:karen.henriksen@derbyshiredales.gov.uk">karen.henriksen@derbyshiredales.gov.uk</a>
Audited Statement of Accounts 2022/23	To seek Members' approval of the Audited Statement of Accounts for 2022/23	On Track for Consideration	Karen Henriksen, Director of Resources 01629 761284 or <a href="mailto:karen.henriksen@derbyshiredales.gov.uk">karen.henriksen@derbyshiredales.gov.uk</a>
Fees & Charges for 2024/25	To seek approval for proposed fees and charges for 2023/24 in respect of Community and Environmental Services, Corporate and Customer Services and Regulatory Services	On Track for Consideration	Ashley Watts, Director of Community and Environmental Services 01629 761367 or <a href="mailto:ashley.watts@derbyshiredales.gov.uk">ashley.watts@derbyshiredales.gov.uk</a>  Tim Braund, Director of Regulatory Services 01629 761118 or <a href="mailto:tim.braund@derbyshiredales.gov.uk">tim.braund@derbyshiredales.gov.uk</a>  Helen Mitchell, Director of Corporate & Customer Services (Monitoring Officer) 01629 761281 or <a href="mailto:Helen.mitchell@derbyshiredales.gov.uk">Helen.mitchell@derbyshiredales.gov.uk</a>  Karen Henriksen, Director of Resources 01629 761284 or <a href="mailto:karen.henriksen@derbyshiredales.gov.uk">karen.henriksen@derbyshiredales.gov.uk</a>
Treasury Management Mid-Year Report for 2023/24	To consider a report on treasury management activities for the first six months of 2023/24 and to approve the Treasury Management Mid-Year report for 2023/24.	On Track for Consideration	Karen Henriksen, Director of Resources 01629 761284 or <a href="mailto:karen.henriksen@derbyshiredales.gov.uk">karen.henriksen@derbyshiredales.gov.uk</a>
Confidential Reporting Policy	To approve a revised Confidential Reporting Policy (Whistleblowing Policy)	On Track for Consideration	Helen Mitchell, Director of Corporate & Customer Services (Monitoring Officer) 01629 761281 or <a href="mailto:Helen.mitchell@derbyshiredales.gov.uk">Helen.mitchell@derbyshiredales.gov.uk</a>
Response to a complaint against the District Council, moving forward and lessons learned	To receive a report and recommended actions arising from a fact-finding investigation	On Track for Consideration	Helen Mitchell, Director of Corporate & Customer Services (Monitoring Officer) 01629 761281 or <a href="mailto:Helen.mitchell@derbyshiredales.gov.uk">Helen.mitchell@derbyshiredales.gov.uk</a>
<b>Council – 29 February 2024</b>			
Derbyshire Dales Plan 2024-2028 (Corporate Plan)	To approve the corporate plan for the Derbyshire Dales district and council 2024/28	On Track for Consideration	Steve Capes, Director of Regeneration and Policy 01629 761371 or <a href="mailto:steve.capes@derbyshiredales.gov.uk">steve.capes@derbyshiredales.gov.uk</a>

Decision Title	What is the decision?	Progress Status	Contact for further information
Medium Term Financial Strategy	To approve a Medium-Term Financial Strategy for financial years 2024/25 to 2028/29	On Track for Consideration	Karen Henriksen, Director of Resources 01629 761284 or <a href="mailto:karen.henriksen@derbyshiredales.gov.uk">karen.henriksen@derbyshiredales.gov.uk</a>
Capital Programme 2023/24 to 2028/29	To consider spending to 31 December 2023 against the approved capital programme for 2023/24 and revisions required to the programme. To consider recommendations of the Policy Committees in respect of projects to be included in the updated Capital Programme. To approve an updated capital programme and financing.	On Track for Consideration	Karen Henriksen, Director of Resources 01629 761284 or <a href="mailto:karen.henriksen@derbyshiredales.gov.uk">karen.henriksen@derbyshiredales.gov.uk</a>
Revenue Budget 2024/25	To seek approval for the District Council's Revenue Budget for 2024/25 and updated Medium Term Financial Plan.	On Track for Consideration	Karen Henriksen, Director of Resources 01629 761284 or <a href="mailto:karen.henriksen@derbyshiredales.gov.uk">karen.henriksen@derbyshiredales.gov.uk</a>
Second Homes Council Tax Premium	To seek approval to adopt the 100% premium for council tax relating to second homes with effect from 1st April 2025.	On Track for Consideration	Robert Cogings, Director of Housing 01629 761354 or <a href="mailto:Robert.cogings@derbyshiredales.gov.uk">Robert.cogings@derbyshiredales.gov.uk</a>  Karen Henriksen, Director of Resources 01629 761284 or <a href="mailto:karen.henriksen@derbyshiredales.gov.uk">karen.henriksen@derbyshiredales.gov.uk</a>
Council Tax Setting 2024/25	To set the council tax for 2024/25.	On Track for Consideration	Karen Henriksen, Director of Resources 01629 761284 or <a href="mailto:karen.henriksen@derbyshiredales.gov.uk">karen.henriksen@derbyshiredales.gov.uk</a>
Treasury Management Strategy Statement for 2024/25	To approve the Treasury Management Strategy Statement and the Treasury Management Prudential Indicators for 2024/25	On Track for Consideration	Karen Henriksen, Director of Resources 01629 761284 or <a href="mailto:karen.henriksen@derbyshiredales.gov.uk">karen.henriksen@derbyshiredales.gov.uk</a>
Capital & Investment Strategy Report for 2024/25	To seek approval for the Council's Capital Strategy, Minimum Revenue Provision policy and the Corporate Investment Strategy for 2024/25.	On Track for Consideration	Karen Henriksen, Director of Resources 01629 761284 or <a href="mailto:karen.henriksen@derbyshiredales.gov.uk">karen.henriksen@derbyshiredales.gov.uk</a>
<b>Scrutiny Committee – 7 March 2024</b>			
Performance management	To consider corporate and organisational key performance indicators.	On Track for Consideration	Steve Capes, Director of Regeneration and Policy 01629 761371 or <a href="mailto:steve.capes@derbyshiredales.gov.uk">steve.capes@derbyshiredales.gov.uk</a>
<b>Governance &amp; Resources Committee – 21 March 2024</b>			
Approval of accounting policies for the Statement of Accounts 2023/24	To seek approval for the Accounting Policies to be used within Derbyshire Dales District Council's Statement of Accounts 2023/24, highlighting any changes from previous year	On Track for Consideration	Karen Henriksen, Director of Resources 01629 761284 or <a href="mailto:karen.henriksen@derbyshiredales.gov.uk">karen.henriksen@derbyshiredales.gov.uk</a>
Revenue Budget Monitoring for Quarter 3 2023/24	To seek approval for a monitoring report on the Council's revenue income and expenditure compared against the approved budget for 2023/24	On Track for Consideration	Karen Henriksen, Director of Resources 01629 761284 or <a href="mailto:karen.henriksen@derbyshiredales.gov.uk">karen.henriksen@derbyshiredales.gov.uk</a>
Internal Audit Plan 2023/24 Progress Report	To consider on progress against the internal audit plan for 2023/24	On Track for Consideration	Karen Henriksen, Director of Resources 01629 761284 or <a href="mailto:karen.henriksen@derbyshiredales.gov.uk">karen.henriksen@derbyshiredales.gov.uk</a>  Jenny Williams, Head of the Internal Audit Consortium 01246 959770 or <a href="mailto:jenny.williams@chesterfield.gov.uk">jenny.williams@chesterfield.gov.uk</a>

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Internal audit Plan for 2024/25	To seek approval for the Internal Audit Plan for 2024/25	On Track for Consideration	Karen Henriksen, Director of Resources 01629 761284 or <a href="mailto:karen.henriksen@derbyshiredales.gov.uk">karen.henriksen@derbyshiredales.gov.uk</a>  Jenny Williams, Head of the Internal Audit Consortium 01246 959770 or <a href="mailto:jenny.williams@chesterfield.gov.uk">jenny.williams@chesterfield.gov.uk</a>
Arrears for Write off (if any over £10k)	To seek approval for the write off of individual debts exceeding £10,000 in accordance with the Council's Financial Regulations	On Track for Consideration	Karen Henriksen, Director of Resources 01629 761284 or <a href="mailto:karen.henriksen@derbyshiredales.gov.uk">karen.henriksen@derbyshiredales.gov.uk</a>
Street Naming and Numbering Policy	To adopt a revised Street Naming & Numbering Policy	On Track for Consideration	Helen Mitchell, Director of Corporate & Customer Services (Monitoring Officer) 01629 761281 or <a href="mailto:Helen.mitchell@derbyshiredales.gov.uk">Helen.mitchell@derbyshiredales.gov.uk</a>
Safeguarding Policy	To adopt a revised Safeguarding Policy	On Track for Consideration	Ashley Watts, Director of Community and Environmental Services 01629 761367 or <a href="mailto:ashley.watts@derbyshiredales.gov.uk">ashley.watts@derbyshiredales.gov.uk</a>
<b>Council – 04 April 2024</b>			
Car Park Review – Phase One	To decide on the charging regime for the Council car parks across the district.	On Track for Consideration	Ashley Watts, Director of Community and Environmental Services 01629 761367 or <a href="mailto:ashley.watts@derbyshiredales.gov.uk">ashley.watts@derbyshiredales.gov.uk</a>

**LOCAL GOVERNMENT ACT 1972 SCHEDULE 12A – ACCESS TO INFORMATION: EXEMPT INFORMATION**  
**PART 1 – DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND**

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes –
  - a. to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
  - b. to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

**PART 2 – QUALIFICATIONS: ENGLAND**

Paragraphs 1-8 repealed.

9. Information is not exempt information if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to regulation 3 of the Town and Country Planning General Regulations 1992.
10. Information which –
  - a. falls within any of paragraphs 1 to 7 above; and
  - b. is not prevented from being exempt by virtue of paragraph 8 or 9 above, is exempt information if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information

**LOCAL GOVERNMENT ACT 1972**

**SECTION 100A(3) – DEFINITION OF CONFIDENTIAL INFORMATION**

Confidential information means –

- a. information furnished to the council by a Government department upon terms (however expressed) which forbid the disclosure of the information to the public; and
  - b. information the disclosure of which to the public is prohibited by or under any enactment or by the order of a court;
- and, in either case, the reference to the obligation of confidence is to be construed accordingly